



CITY OF LAS VEGAS

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ALFONSO E. ORTIZ, JR.
Mayor

**CITY OF LAS VEGAS
REGULAR CITY COUNCIL MEETING AGENDA
November 16, 2011 –Wednesday– 6:00 p.m.
City Council Chambers
1700 N. Grand Ave**

(The City Council shall act as the Housing Authority Board of Commissioners on any matters on the Agenda concerning the Housing Department.)

I. CALL TO ORDER

II. ROLL CALL

III. PLEDGE OF ALLEGIANCE

IV. MOMENT OF SILENCE

V. APPROVAL OF AGENDA

VI. APPROVAL OF MINUTES

- September 13, 2011 – Continued from last Council Meeting
- October 19, 2011

VII. MAYOR'S RECOGNITION/PROCLAMATION

VIII. PUBLIC INPUT (not to exceed 5 minutes per person)

IX. PRESENTATIONS (not to exceed 10 minutes per person)

- Presentation by Police Chief Montano of the four (4) new graduates of the Police Academy that have completed 21 weeks of training.

X. CITY MANAGER'S INFORMATIONAL REPORT

- Finance Report

TONITA GURULE-GIRON
Councilor, Ward 1

DIANE MOORE
Councilor, Ward 2

ANDREW H. FELDMAN
Councilor, Ward 3

DAVID L. ROMERO
Councilor, Ward 4

XI. OUT OF STATE TRAVEL

- Approval/Disapproval for Out of State Travel for Solid Waste Employee(s) to attend the “Keep America Beautiful 58th National Conference in New Orleans from 11/29/11 through 12/2/11.

XII. NEW HIRES

1. Approval/Disapproval to hire a Safety Officer, pending completion of pre-employment screening requirements. *City Manager Tim Dodge*

XIII. BUSINESS ITEMS

1. Approval/Disapproval of revised Financial Specialist job description.

Tasha Martinez, Human Resource Manager Identified position in multiple departments and created a general job description.

2. Approval/Disapproval of Resolution 11-71 to apply for funding through the New Mexico Finance Authority.

Christian Montano, Police Chief The Las Vegas Police Department is requesting permission to apply for funding through NMFA in order to purchase police units; funding will also be used from the Law Enforcement Protection Fund as yearly payment on the purchase of these vehicles.

3. Approval/Disapproval of Resolution 11-74, the Purchase of five additional police units.

Christian Montano, Police Chief The Las Vegas Police Department Requests approval to purchase five additional police units with appropriated funds within the Police Department.

4. Approval/Disapproval of Revised Narcotics Supervisor Job Description.

Christian Montano, Police Chief The revised Narcotics Supervisor job description updates and accurately reflects the chain of command of this section supervisor. Further it shall fall in line with the revised Organizational Chart.

5. Approval/Disapproval of the new Communications Manager Job Description.

Christian Montano, Police Chief This job description shall replace the current Communications Supervisor job description adding duties and responsibilities.

6. Approval/Disapproval of the Revised Organizational Chart for the Las Vegas Police Department.

Christian Montano, Police Chief The Organizational Chart should be a living document that is continually updated to fit the needs of the department to ensure the efficiency and effectiveness.

7. Approval/Disapproval of Resolution 11-72 budget adjustment to increase the FY 2012 budgeted revenues and expenditures within various funds.

Pamela Marrujo, Interim Finance Director The City is in need of adjusting various funds budgeted revenues and expenditures.

8. Approval/Disapproval of Resolution 11-73 2012 Election Resolution (English and Spanish) as one of the following options:

Option 1: All Original Polling Locations

Option 2: Eliminating one polling location from Ward 1, Ward 3 and Ward 4.

Casandra Fresquez, City Clerk As per §3-8-26 A Election Resolution must be adopted by the Governing Body 112-84 days prior to election. Option 1 keeps all original polling locations used for the municipal election. Option 2 eliminates locations that have the least turn out for voters. This would be more efficient and cut costs of supplies and poll workers for those locations.

9. Approval/Disapproval of Certified Local Government Contract with the New Mexico Historic Preservation.

Elmer Martinez, Community Development Director A contract with the NM Historic Preservation Division under the Certified Local Government program for three projects: a preservation newsletter project; a design guidelines revision project and a film location guide project.

10. Approval/Disapproval of MOU with the Las Vegas-San Miguel Economic Development Corporation.

Elmer Martinez, Community Development Director Council is asked to consider the proposed MOU with the Las Vegas San Miguel Economic Development Corporation.

11. Approval/Disapproval to award Request for Proposals 100-08 professional engineering services for rehabilitation and reservoir enlargement of Peterson Dam.

Ken Garcia, Utilities Director The request for proposals was opened on November 4, 2011. This project will allow for more water storage capacity for the City.

12. Approval/Disapproval to enter into storage tank and ground lease agreement with Public Service Company of New Mexico

Ken Garcia, Utilities Director The storage tank would be used for storage of effluent water to irrigate various City of Las Vegas municipal properties. This is a draft agreement and is still under review by the Public Service Company of New Mexico. Exhibits A and B will be added upon determination and approval by both parties.

13. Conduct a Public Hearing and Approval/Disapproval adopting Ordinance 11-20 vacating a portion of 9th Street between Columbia Avenue and a public ally south of the City Schools Early Childhood Development Center.

Elmer Martinez, Community Development Director Adoption of Ordinance would approve a petition by New Mexico Highlands University to vacate a section of 9th Street between Columbia Avenue and an ally south of the City Schools. The Planning and Zoning Commission heard and is recommending approval with conditions.

14. Approval/Disapproval to Publish Ordinance 11-22 authorizing the City of Las Vegas to enter into a grant/loan agreement with the New Mexico Environment Department to obtain Wastewater construction loan funding.

Ken Garcia, Utilities Director This grant/loan is for the purpose of acquiring, constructing, modifying and otherwise improving the Wastewater facilities of the City of Las Vegas joint water and wastewater conveyance and treatment system or sewage plant sludge handling modifications.

XIV. COUNCILORS' REPORTS

XV. EXECUTIVE SESSION/CLOSED SESSION

THE COUNCIL MAY CONVENE INTO EXECUTIVE SESSION IF SUBJECT MATTER OF ISSUES ARE EXEMPT FROM THE OPEN MEETINGS REQUIREMENT UNDER § (H) OF THE OPEN MEETINGS ACT.

- A. Personnel matters, as permitted by Section 10-15-1 (H) (2) of the New Mexico Open Meetings Act, NMSA 1978.**
- B. Matters subject to the attorney client privilege pertaining to threatened or pending litigation in which the City of Las Vegas is or may become a participant, as permitted by Section 10-15-1 (H) (7) of the New Mexico Open Meetings Act, NMSA 1978.**
- C. Matters pertaining to the discussion of the sale and acquisition of real property, as permitted by Section 10-15-1 (H) (8) of the Open Meetings Act, NMSA 1978.**

XVI. ADJOURN

ATTENTION PERSONS WITH DISABILITES: The meeting room and facilities are accessible to persons with mobility disabilities. If you plan to attend the meeting and will need an auxiliary aid or service, please contact the City Clerk's Office prior to the meeting so that arrangements may be made.

ATTENTION PERSONS ATTENDING COUNCIL MEETING: By entering the City Chambers, you consent to photography, audio recording, video recording and its/their use for inclusion on the City of Las Vegas Web-site, and to be televised on Comcast.

NOTE: A final agenda will be posted 24 hours prior to the meeting. Copies of the Agenda may be obtained from City Hall, Office of the City Clerk, 1700 N. Grand Avenue, Las Vegas, N.M 87701