

MEMORANDUM

TO: Timothy P. Dodge, City Manager

FROM: _____
Phillip A. Mares, Fire Chief

DATE: January 12, 2010

RE: Monthly Status Report

Current needs and projects City of Las Vegas Fire Department.

1. Fire Department Training

In order to insure safe operations within the Fire Department, staff will be scheduled for ongoing trainings as available; Training provides a positive impact on moral and overall health of the department.

Participated in H1N1 vaccination exercise on December 19, 2009, at Robertson High School Gymnasium.

2. Public Training

Fire Department has been providing Fire extinguisher trainings as well as office safety trainings to several businesses within the community.

3. Fire Prevention

The City of Las Vegas Fire Department conducted its annual "Santa in the Park" on December 12, 2009. Santa was at Plaza Park from 10:00 A.M. to 2:00 P.M. distributing goodies. Mr. Louie Mares, Engineer II along with April Gonzales, Administrative Aide coordinated this event.

4. Meetings

Assistant Chief Steve Tafoya along with Lieutenant Samuel Lujan attended a meeting with Dr. Lieberman (Medical Director) in reference to the EMT license renewals for several staff members.

5. Station One Construction

We have currently advertised the Bid for the Fire Station Office Addition and will be opening the sealed bids on January 27, 2010 at 3:00 P.M. This new addition will be a reception area which will free up additional office space that will be utilized by officers and staff.

6. Equipment replacement

The following PPE (Personal Protective Equipment) has currently been received and issued:

- Structural Firefighting Helmets
- Gloves
- Boots

7. We are beginning the process of developing specifications for a Class A Apparatus to replace an aging unit.

8. Assistant Fire Chief Steve Tafoya has completed the annual EMS Report as required by the EMS Bureau. He is also working on testing the Fire Fighter applicants who have applied for the vacancies within the Fire Department.

PM/pm

xc: file