

**MINUTES OF THE CITY OF LAS VEGAS CITY COUNCIL WORKSHOP ON  
WEDNESDAY, NOVEMBER 2, 2011 AT 9:00 A.M. IN THE CITY COUNCIL  
CHAMBERS**

**MAYOR:** Alfonso E. Ortiz, Jr.

**COUNCILORS:** Andrew Feldman  
Tonita Gurule-Giroń  
Diane Moore  
David L. Romero

**ALSO PRESENT:** Tim Dodge, City Manager  
Gloria Medina, Recorder  
Dave Romero, City Attorney  
Christian Montano, Sergeant at Arms  
Elmer Martinez, Community Development Director  
Ken Garcia, Utilities Director  
Robert Pacheco, Housing Director  
Carlos Ortiz, Public Works Director  
Tasha Martinez, Human Resource Manager  
Loretta Martin, Recreation Manager  
Phillip Mares, Fire Chief  
Pamela Marrujo, Interim Finance Director

**ABSENT:** Casandra Fresquez, City Clerk

**CALL TO ORDER**

Mayor Alfonso E. Ortiz, Jr. called the meeting to order at 9:00 a.m.

**ROLL CALL**

**PLEDGE OF ALLEGIANCE**

**MOMENT OF SILENCE**

Mayor Ortiz, Jr. asked for a moment of silence in hope that the meeting would go well and in appreciation of the weather.

**APPROVAL OF AGENDA**

City Manager Dodge recommended the removal of the Rate Survey presentation. Councilor Feldman moved to approve the agenda with the removal of the rate survey presentation by Utilities Director Ken Garcia. Councilor Moore seconded the motion. Mayor Ortiz, Jr. asked for roll call vote. Roll Call Vote was taken and reflected the following:

Andrew Feldman	Yes	Tonita Gurule-Giroń	Yes
Diane Moore	Yes	David Romero	Yes

Recorder Gloria Medina re-read the motion and advised that the motion carried.

City Manager Dodge made a statement reflecting back to when he was first hired and distributed a document that he developed when he started working for the City of Las Vegas which included improvement plans and work plans. City Manager Dodge distributed a S.W.O.T. analysis update spreadsheet of the goals and objectives that have been accomplished since the initial S.W.O.T. analysis at a previous workshop in which Council gave direction to implement each goal and objective along with a spreadsheet including the goals from each department to be met within the next six months.

City Manager Dodge also distributed a S.W.O.T. analysis form to the Governing Body to utilize during the presentations made by each Director to evaluate each project listed.

## **PRESENTATIONS**

Finance Director Pamela Marrujo gave an overview of each project listed on the S.W.O.T. Analysis Update form listed from April 2010 to present and concluded her presentation by going over the Finance Department's six month goals.

Council was given the opportunity to make comments and evaluate the Finance Department looking at each project ranking them with the level of importance and level of progress.

Utilities Director Ken Garcia gave an overview of each division's projects listed on the S.W.O. T. Analysis Update to include Water, Gas, Solid Waste and Waste Water and concluded his presentation by giving an overview of all Utility Divisions top three priority projects for the next six months.

There was some discussion, questions and comments made on the projects listed and Council evaluated the Utilities Department ranking each project with the level of importance and level of progress.

Housing Director Robert Pacheco summarized all of the Housing projects listed on the S.W.O.T. Analysis Update and concluded his presentation by going over the Housing Department's goals and objectives for the next six months.

Council was given the opportunity to make comments and evaluate the Housing Department looking at each project ranking them with the level of importance and level of progress.

Public Works Director Carlos Ortiz gave an overview of all Public Works Division's projects listed on the S.W.O.T. Analysis Update and concluded his presentation by going over the Public Works Division's project goals and objectives for the next six months.

Council was given the opportunity to make comments, suggestions and ask questions to evaluate the Public Works Division ranking each project with the level of importance and level of progress.

Mayor Ortiz, Jr. called for a five minute break at 11:18 a.m.

Mayor called the workshop back into session.

City Attorney Dave Romero gave an overview of the City Attorney's projects listed on the S.W.O.T. Analysis Update and concluded his presentation by going over the City Attorney's goals and objective for the next six months.

Council was given the opportunity to make comments, suggestions and ask questions to evaluate the City Attorney's Office ranking each project with the level of importance and level of progress.

City Manager Dodge stated that both the City Clerk and Deputy Clerk were at election school, therefore Tasha Martinez, the Human Resource Manager would be making the presentation for City Clerk and Human Resource Division.

Human Resource Manager Tasha Martinez gave an overview of the City Clerks Office; Human Resource Division and Library projects listed on the S.W.O.T. Analysis Update and concluded her presentation by going over the goals and objectives for the City Clerk's Office, Human Resource Division and Library for the next six months.

Council was given the opportunity to make comments, suggestions and ask questions to evaluate the City Clerk's Office, Human Resource Division and Library ranking each project with the level of importance and level of progress.

Mayor Ortiz, Jr. called for a short lunch break.

Mayor Ortiz, Jr. called the workshop back into order.

Community Development Director Elmer Martinez gave a an overview of the plans and projects listed on the S.W.O.T. Analysis Update for the Community

Development Division, the Animal Shelter, Museum and Transportation and concluded his presentation by going over the goals and objectives for the above mentioned divisions for the next six months.

Council was given the opportunity to make comments, suggestions and ask questions to evaluate the Community Development Division, Animal Shelter, Museum and Transportation divisions by ranking each project with the level of importance and level of progress.

Fire Chief Phillip Mares gave an overview of the projects listed on the S.W.O.T. Analysis Update for the Fire Department and concluded his presentation by going over the goals and objectives for the next six months.

Council was given the opportunity to make comments, suggestions and ask questions to evaluate the Fire Department ranking each project with the level of importance and level of progress.

Police Chief Christian Montano gave an overview of the Police Departments improvement plan projects listed on the S.W.O.T. Analysis Update for the Police Department and concluded his presentation by going over the goals and objectives for the next six months.

Council was given the opportunity to make comments, suggestions and ask questions to evaluate the Police Department ranking each project with the level of importance and level of progress.

Councilor Gurule-Giroñ notified City Manager Dodge that she needed to leave the workshop and left at 2:33 p.m.

Recreation Manager Loretta Martin gave an overview of the programs/projects listed on the S.W.O.T. Analysis Update for the Recreation Department and concluded her presentation by going over the goals and objectives for the next six months.

### **Economic and Marketing by Jim Glover**

Mr. Jim Glover gave a power point presentation on the Economic Development which provides long-range strategies and policies to guide economic growth in the community.

### **Evaluation**

Evaluation forms were distributed to the Governing Body as well as two of the Directors to include Police Chief Christian Montano and Community Development Director Elmer Martinez to evaluate City Manager Timothy P. Dodge.

Mayor Ortiz, Jr. asked City Attorney Romero being that Councilor Gurule-Giroń was absent, should she be given the opportunity to feel out the evaluation at a later date as well as Councilor Romero as he does not want to feel out the evaluation at this time.

City Attorney Romero stated that essentially the evaluation is on the agenda as the last item and Councilors can choose to participate or not and should they not choose to participate, the other Councilors will submit their evaluations and that would be the binding document, Councilors would not be given the opportunity to fill out the evaluation at a later date.

Mayor Ortiz, Jr. received the evaluations and turned them over to City Attorney Romero and stated he would then meet with City Attorney Romero and tally the numbers and report back the ratings.

### **PUBLIC INPUT**

There was no public input.

Community Development Director Elmer Martinez stated for the record that he has had the opportunity to work with about fifteen city managers and used that experience and knowledge as his framework to rate City Manager Dodge on the evaluation.

Police Chief Montano stated that his ratings reflect his experience working with City Manager Dodge.

City Manager Dodge requested that Council turn in their S.W.O.T. Analysis Update form to Ms. Medina, as she was filling in for the City Clerk and those would be distributed during the next City Council meeting during the City Managers Report.

Mayor Ortiz, Jr. pointed out that the Councilors who did not complete the S.W.O.T. Analysis form could turn that in at a later time as this form was an informational document.

Mayor Ortiz, Jr. summarized the evaluation ratings which were exceptional.

### **ADJOURN**

Councilor Feldman made a motion to adjourn. Councilor Moore seconded the motion. Mayor Ortiz, Jr. asked for roll call vote. Roll Call Vote was taken and reflected the following:

Andrew Feldman	Yes	Tonita Gurule-Giron	Absent
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Diane Moore

Yes

David Romero

Yes

City Clerk Fresquez re-read the motion and advised that the motion carried.

City Council Workshop adjourned at 3:32 p.m.



Alfonso E. Ortiz, Jr.  
Mayor Alfonso E. Ortiz, Jr.

ATTEST

  
Casandra Fresquez  
Casandra Fresquez, City Clerk