

**Las Vegas Police Department
Monthly Report
Chief Gary Gold
June 9, 2010**

I. Communications

- a. The calls for service from April 26, 2010 through June 07, 2010 are 2,134 calls for service.

II. Records/ Patrol -Dates from May 03, 2010 through June 04, 2010 for Records Section

- a. 100 Offense Incident Reports were issued to officers through calls for service.
- b. 14 Traffic Accident Reports were issued to officers through calls for service.
- c. 169 Offense Incident Reports entered by the Law Enforcement Information (LEI) staff.
- d. 20 Traffic Accident Reports entered by the LEI staff.
- e. 146 Citations entered by the LEI staff.
- f. 295 Customers attended to by the LEI staff.
- g. 458 Offense Incident Reports scanned by LEI staff.
- h. 106 Traffic Reports scanned by LEI staff.

**** **Patrol.** – *There is currently no information for dates of May 10, 2010 through June 4, 2010.*

>>>> **Task Force** - *There is currently no information for dates of May 10, 2010 through June 4, 2010.*

III. Investigations -Dates for May 10, 2010 through June 07, 2010.

Dates for May 10, 2010 through May 14, 2010

- a. 1 Unlawful taking of a Motor Vehicle
- b. 3 Burglaries
- c. 1 Missing Person (found)
- d. 1 Identity Theft
- e. 1 Aggravated Battery
- f. 1 Child Abuse
- g. 9 total reports assigned

Dates for May 15, 2010 through May 21, 2010

- a. 1 Armed Robbery
- b. 2 Burglary

- c. 1 Aggravated Battery
- d. 4 total reports assigned

Dates for May 22, 2010 through May 28, 2010

- a. 1 Child Abuse
- b. 1 Missing Person
- c. 3 Burglaries
- d. 1 Aggravated Battery
- e. 6 total reports assigned

Dates for May 29, 2010 through June 6, 2010

- a. 2 Criminal Sexual Penetration
- b. 2 Burglaries
- c. 4 total reports assigned

IV.

Region IV

- a. Region IV narcotics are currently conducting investigations.

V. K-9 Kiron & Chico

- a. Kennel maintenance
- b. 64 hours training for Kiron and Chico

VI. Evidence Division- *Dates for May 07, 2010 through June 01, 2010.*

- a. Evidence Technician made a total of 14 reports, 2 VHS tapes, 6 sets of pictures, and 7 CDR'S for the District Attorney's office to help the discovery process.
- b. The intake was 49 items and the output was 14 items for the month.
- c. Evidence Technician made 2 reports, 2 CDR'S, and 2 VHS tapes, for the City Attorney office.
- d. Evidence Technician made 7CDR's for the Police Officers and 4VHS tapes for evidence.
- e. Evidence Technician made 14 CDR'S for the Chief of Police.
- f. Evidence Technician attended Clean Up Day for the City of Las Vegas.

VII. Accounting/Budget- *Dates for May 10, 2010 through June 07, 2010.*

Marla was on vacation from May 19, 2010 through June 01, 2010.

- a. Marla Martinez worked with Finance on the following issues:
 - >Budgeting for Grants
 - >Seizure and donation funds
 - >Special Appropriations
 - >E-911 Grant
- b. Reviewed timesheets with Liz to verify correct line items for grants.
- c. Worked on invoices for Region IV grant to bill.
- d. Worked on billing for Housing grant.
- e. Worked on reconciling General Fund and Grants.
- f. Worked with Captain Eugene Garcia on his grants.
- g. Worked on day to day duties as accountant. If you have any questions, please contact Marla Martinez at 425-7504 ext. 140.

VIII. Media Requests

- a. None at this time.

IX. Presentations

- a. None at this time.

X. Personnel

- a. None at this time

XI. Community Meetings

- a. Clean up Day
- b. 2010 Fallen Officer Memorial

XII. Grants - Week for April 12, 2010 through May 7, 2010.

- a. Expending 06 JAG
- b. Expending Law Protection
- c. Expending NM DOT Grant (for digital cameras)
- d. Operation DWI
- e. Step (approved)

➤ *Grants Administrator duties completed:*

➤ Went over timesheets received regarding OBDWI and Region IV grant overtime

➤ Went over Law Protection Block Grant to submit letter of approval to DFA on rollover of funds

- Typed up agenda request for approval of 2011 Law Protection Block Grant Funds
- Submitted letter on rollover of Law Protection Block grant funds for signature, approved, mailed out, and distributed to all staff involved.
- Did budget transfer on seizure and donation funds
- Updated Region IV ARRA budget to reflect amendment changes
- Went over open and closed grants with City Grants Administrator
- Checked to see if CCR registration status was renewed for the year
- Updated budget sheets for Region IV JAG Grant
- Updated filling to all grant files
- Submitted agenda request and resolution packet for Law Protection Block Grant
- Printed up copies of all e-mail correspondence to add to all grant files
- Attended staff meeting and took pictures for new commission card
- Attended JAG application training at DPS
- Updated grant budgets to reflect expenditures received
- Helped Region IV Coordinator write and submit 2010 JAG Region IV application for approval through agenda request
- Attended Grants Writing USA course in Las Cruces, NM 05/24/10 - 05/25/10
- Checked all e-mail requests and contacted finance staff on questions they had during my absence
- Answered all questions Chief of Police had on grant rollovers during my absence
- Processed approval paperwork to all appropriate staff on approval of DFA rollover of Law Protection Grant funds
- Made Police Financial Specialist copies of RFR #3 &4 for her files

- Received Sheriff Vigil's request to amend purchases through the ARRA JAG grant
- Helped Region IV Coordinator make up packets for grant approval meeting
- Started writing 2011 JAG grant for pepper ball guns and equipment for San Miguel County
- Met with Chief of Police so he could show me how to do 2011 ICIP plan to submit to Community Development
- Filled out and submitted ODWI and STEP monthly reimbursements
- Continued to work on 2011 JAG Grant for submission
- Worked on ICIP paperwork for submission
- Submitted agenda request and resolution for approval to apply for 2011 JAG Grant
- Reviewed 2nd draft of 2011 Region IV JAG Grant for typographical errors and to ensure exact format was followed before it is sent out to Department of Public Safety
- Gave Chief of Police Region IV billings for signature to process
- Contacted APO and JPO to request letters of support for the Region IV grant application
- Should you have questions, please feel free to contact Grants Administrator, Beatrice Sena at 425-7504 ext. 105 or 426-3145.

XIII. Department Goals

- a. Working on new building construction
- b. Accreditation Process- Working on Policies and Procedures
- c. Radio Dispatch Upgrade
- d. Legislative Requests
- e. 5 Investigation Cars
- f. Mobile unit

XIV. Professional Services Contracts

- a. Soleil West

XV. Meetings Attended

- a. Department Head

- b. City Council Meeting
- c. LEPC Meeting
- d. Public Safety Advisory Committee Meeting
- e. Commanders Meeting
- f. Supervisors Meeting
- g. Meeting with Human Resources Supervisor
- h. Non-Supervisors Meeting
- i. Meeting with Region IV Coordinator
- j. Chief Association Meeting
- k. Administration Meeting
- l. Meeting with Legal Insurance Consultant
- m. DRT Meeting
- n. Meeting with City Manager & County Manager
- o. Meeting with PO Herron
- p. Meeting with citizen
- q. Meeting with Community Development Director
- r. Meeting with Investigations Section
- s. 4th of July meeting
- t. Opening Ceremonies

XVI. Travel Requests

- a. May 23, 2010 through May 25, 2010 Beatrice Sena attended training in Los Cruces, NM.
- b. June 03, 2010 and June 04, 2010, Police Officer Steve Encinias and Agent Eric Padilla attended training in Albuquerque, NM.
- c. June 04, 2010, Deputy Chief of Police attended Chiefs of Police Association.

XVI. Employment Evaluations

- a. None at this time.

XVII Training

- a. Grant Writing USA
- b. Pepper ball Instructor
- c. Police Chief's Association