

**Las Vegas Police Department
Monthly Report
Chief Gary Gold
December 9, 2009**

I. Communications

- a. The calls for service from November 16, 2009 to November 30, 2009 are a total of 694 calls for service.

II. Records/ Patrol

Dates from November 16- December 7, 2009

- a. 133 Offense Incident Reports were issued to officers through calls for service.
- b. 28 Traffic Accident Reports were issued to officers through calls for service.
- c. 237 Offense Incident Reports entered by the Law Enforcement Information (LEI) staff.
- d. 54 Traffic Accident Reports entered by the LEI staff.
- e. 228 Citations entered by the LEI staff.
- f. 234 Customers attended to by the LEI staff.
- g. 388 Offense Incident Reports scanned by LEI staff.
- h. 84 Traffic Reports scanned by LEI staff.
- i. *These are reports and citations that have been turned in to the records section.*

****** Patrol.** *Dates for November 16, through December 7, 2009.*

**** The police officers issued 228 traffic citations, 24 parking citations, and 70 security checks along with their normal calls for service.

**** Captain Eugene Garcia is in the hiring process of four more applicants to fill the police officer positions.

**** Captain Garcia and Police Officer Juan Gonzales attended a Conference in Albuquerque, N.M. for Continuing Education of 2010 Policing.

****The Las Vegas Police Department participated in the Hazardous Material Mock Exercise on December 1, 2009. The 64th Civil Support Team and the Fire Department assisted the Police Department.

****Captain Garcia attended a high school presentation at Robertson High School on drugs and DWI on Friday, December 4, 2009.

>>>> **Task Force** dates for November 21st through December 4th.

>> On November 21st the Las Vegas Police Department Traffic Task Force patrolled areas of New Mexico Avenue, 7th Street, Grand Ave, Bridge Street, and Plaza.

>> On November 25th the Las Vegas Police Department conducted a Saturation Patrol Assignment. There were 18 traffic citations issued.

>> On November 27th the Las Vegas Police Department conducted a Checkpoint Operation. On the 900 block of Grand Avenue 205 vehicles went through the checkpoint and 18 citations were issued for no insurance and open containers.

>> On November 28th the Las Vegas Police Department Traffic Task Force patrolled areas of New Mexico Avenue, 7th Street, Grand Avenue, Bridge Street and Plaza. Traffic was slow due to weather conditions. There were 6 traffic citations issued.

>> On December 4th the Las Vegas Police Department patrolled areas of New Mexico Avenue, 7th Street, Grand Ave, Bridge Street, and Plaza.

III. Investigations – Dates for November 16th through December 5, 2009.

- a. 9 burglary
- b. 1 child exploitation
- c. 1 criminal sexual contact
- d. 1 missing person
- e. 2 credit card fraud
- f. 1 homicide
- g. 4 robberies
- h. 1 larceny
- i. 20 total reports assigned

IV. Region IV

- a. Region IV is currently working on confidential operations.

V. Agent Padilla /K-9 Kiron

- a. 16 hours kennel maintenance

VI. Evidence Division- Dates for November 23, through December 7, 2009.

- a. Mr. Marquez made a total of 19 reports, 3 DVD-R's, 8 VHS tapes, and 3 sets of pictures for the District Attorney's office to help the discovery process.
- b. Made 2 reports and 1 VHS tape for City Attorney's Office to help with discovery processes.
- c. The intake for the month was 104 items.
- d. The output for the month was 5 items.
- e. Mr. Marquez worked on new destruction order for old drug cases which should be done soon.
- f. Cleaned out cell with materials so they are easier to get to.
- g. Went over evidence with District Attorney's Office on a homicide case.

VII. Accounting/Budget *Week November 16th through December 7, 2009.*

- a. Marla Martinez worked with Finance on the following issues:
 - i. Budgeting for Grants
 - ii. Seizure and donation funds
 - iii. Special Appropriations
 - iv. E-911 Grant
- b. Reviewed timesheets with Liz to verify correct line items for grants.
- c. Worked on invoices for Region IV grant to bill.
- d. Worked on billing for Housing grant.
- e. Worked on reconciling General Fund and Grants.
- f. Worked with Captain Eugene Garcia on his grants.
- g. Worked on day to day duties as accountant. If you have any questions, please contact Marla Martinez at 425-7504 ext. 140.

VIII. Media Requests

- a. None at this time.

IX. Presentations

- a. RHS presentation on December 4, 2009 by Captain Eugene Garcia

X. Personnel

- a. None at this time

XI. Community Meetings

- a. LEPC
- b. Light Parade

XII. Grants -

- a. Expending 06 JAG
 - b. Expending Law Protection
 - c. Expending NM DOT Grant (for digital cameras)
 - d. Operation DWI
 - e. Step (approved)
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- *Week for November 9th, through December 4, 2009.*
 - Beatrice finalized ARRA Region IV Grant budget with Region IV Coordinator for approval.
 - Credited disk for region IV Coordinator to include all forms to be sent to City Clerk's office for City Council approval.
 - Updated Region IV Seizure & Donations memo and resubmitted to Police Accountant for Finance approval to issue payment.
 - Sent back training manuals left over from Interrogation and Interview training to Reid & Associates.
 - Called San Miguel County Sheriff and updated him on ARRA JAG funding.
 - Worked on equitable sharing document for Department of Justice for fiscal year 2009.
 - Did memo to Finance on check for San Miguel County for ARRA funding.
 - Made list for Lt. Chavez on what equipment we can order with grant monies.
 - Spoke to Union County Undersheriff in regards to their request for equipment on the 2010 ARRA Region IV JAG funds.
 - Sent memo to Police Accountant for updates on monies we should have received from Department of Public Safety and Department of Justice.
 - Attended ARRA Region IV training in Denver, CO.
 - Sent out equitable sharing forms to Department of Justice.
 - Sent out memo to Police Accountant for check issuances to balance all grant funds.

- Updated all closed out and current grant files.
- Found digital cameras for approval to apply for a Grant from STOP Violence Against Women.
- Trained Region IV Coordinator on how to enter employee's hours into the Certiclear 1512 System.
- Helped Region IV Coordinator sign into Certiclear 1512 System to be in compliance with DPS requirements.
- Attended Recovery ACT training in Denver, CO.
- Attended Winter Safety Training at City Chambers.
- Tried to take care of Certiclear issues that Region IV Coordinator reported to DPS.
- Wrote Policy and Procedures on ARRA Grant funding prior to release of funds to San Miguel County Sheriff's Office.
- Should you have questions, please feel free to contact Beatrice Sena at 425-7504 ext. 105.

XIII. Department Goals

- a. Working on new building construction
- b. Accreditation Process- Working on Policies and Procedures
- c. Radio Dispatch Upgrade
- d. Legislative Requests
- e. 5 Investigation Cars
- f. Mobile unit

XIV. Professional Services Contracts

- a. Soleil West

XV. Meetings Attended

- a. Department Head
- b. City Council Meeting
- c. LEPC Meeting
- d. CBS Collaborative
- e. Union Negotiations

- f. Supervisor's Meeting
- g. Citizens Complaint
- h. Meeting with Region IV Personnel
- i. Mock Exercise
- j. Community Task Force

XVI. Travel Requests

- a. Beatrice Sena and Marla Martinez – Denver, Colorado 11-30-12-7-2009.

XVI. Employment Evaluations

- a. Raelene Lopez
- b. Monica Vigil

XVII Training

- a. Glock Armorer School
- b. Winter Safety Training
- c. Policing in the 21st Century
- d. Firearms Qualifications