

COMMUNITY DEVELOPMENT

Elmer J. Martinez, Director

Projects/Issues by Division

December 6, 2011

Planning

A grant application for an emergency CDBG for the Peterson Dam Pump Back system was completed, and notice of award received. Staff are finalizing the Environmental Assessment before construction can begin.

Plans are underway to begin application for planning grant for a Geographic Information System (GIS)

Contact with NM DFA Local Government Division has been initiated for a survey to include populations in properties that were annexed but not included in the 2010 Census count for the City of Las Vegas; particularly with regard to low to moderate income persons.

Community Development Zoning ---The following matter was heard by the Planning & Zoning Commission/Board of Adjustment:

The Design Review Board:

1. Granted a Certificate of Approval to the Tree Board for hazardous tree removal and remedial pruning of trees in three historic district parks in particular Lincoln Park, Plaza and Carnegie Parks
2. Granted a Certificate of Approval to place a sign at 206 Plaza being within the Plaza Historic District.

The Planning and Zoning Commission:

1. Approved a Summary Plat for Franken Properties for a lot split of a 1.677 acre parcel located at the NW corner of Mountain View & Grand Avenue.
2. Voted to continue a request for a Summary Plat Approval for a lot split of a 0.551 acre parcel located at 2215 New Mexico Avenue.
3. Voted to continue a proposed amendment to the Temporary Uses section in zoning concerning film permitting

The Board of Adjustment:

1. Heard an appeal of a decision of the Design Review Board on denying an Application for a Certificate of Approval for property located at 113 Bridge Street and overturned said decision.

Business Licensing

1. There are still 110 delinquent businesses that have not obtained business registrations, zoning and code enforcement staff continue to make contact with delinquent businesses.
2. There are 883 registered businesses, of these 132 are new business registrations
3. The business registration/renewal letter will be going out in early December

Special Events and Film

Events

- City Pumpkin Festival (Event Date, 10/22/11)
- Mayor's Charity Ball (Event Date, 10/29/11)
- The Fiesta Oversight Committee has been meeting to plan the 2012 4th of July Fiestas
- Event Planner is chairing NM Rural Alliance Economic Development Forum Steering Committee Conference is scheduled for April 2012
- Event Planner is Assisting with the planning and implementation of NM Association of Counties Conference to be held June 2012. (Additional staff will be provided to help with this event)

- The Special Event Permit Application and process is being revised.
- Staff is managing Trumba community events calendar which resides in the Chamber's website
- An electronic database was developed to collect tourist information at Visitors Center
- The Film Commission reviewed Article IV, section 450-30 Temporary Uses, subsection C (8) *Major movie, video and similar recording productions* of the City Code. The Film Commission recommended approval of changes. The draft ordinance went to Planning & Zoning Commission on 11/28/11 where motion was made for a continuation. Public Input will take place on 12/27/11 during next P&Z meeting.

Building Permits

Since the City took over building permits from the state in August, the City's Building Inspector has performed 120 inspections and conducted 5 special investigations/inspections.

Records and Archives

Administrative staff cleared a rented storage shed of files that required retention. The required time to hold these has lapsed, the files have been catalogued and will be submitted for destruction. Files and records deemed to be critical are being retained. Staff is now cataloguing old code enforcement files.

Mapping

Revisions are being made to the zoning map to include changes approved by Council in the last year and errors and omissions identified in the last year. The map will go to P&Z and city Council for approval in January 2012

Animal Shelter

The bid for a Batch Animal Crematory System was awarded to Crawford. Crematory is being built. Design for the new concrete pad for the unit is in process, as is design for a new roof and heating system for the shelter.

Museum---

Museum attendance for October was 216 visitors. Overall, attendance is running at about the average for the past several years.

Museum educator is now on staff

Portal project was completed to include refurbishing of all exterior doors to working order and the installation of appropriate exiting hardware.

The disaster preparedness plan is in process, using a template developed by the Northeast Document Conservation Center on-line template

The Museum staff and Board are formulating a process to update the five-year strategic plan.

Museum staff will be developing a changing gallery throughout 2012 to highlight and celebrate the past 100 years of statehood. The gallery will include revolving exhibits and activities.

Submitted: _____
Elmer J. Martinez, Community Development Director