

**Las Vegas Police Department  
Monthly Report  
Chief Gary Gold  
September 08, 2010**

**I. Communications**

- a. The calls for service from *August 02, 2010 through September 08, 2010* are 1,383 calls for service.

**II. Records/ Patrol -Dates from August 02, 2010 through September 08, 2010 for Records Section**

- a. 135 Offense Incident Reports were issued to officers through calls for service.
- b. 23 Traffic Accident Reports were issued to officers through calls for service.
- c. 123 Offense Incident Reports entered by the Law Enforcement Information (LEI) staff.
- d. 17 Traffic Accident Reports entered by the LEI staff.
- e. 60 Citations entered by the LEI staff.
- f. 240 Customers attended to by the LEI staff.
- g. 237 Offense Incident Reports scanned by LEI staff.
- h. 54 Traffic Reports scanned by LEI staff.

**III. \*\*\*\* Patrol. –There is no currently information for Dates of August 02, 2010 through September 08, 2010**

**IV >>>> Task Force - There is currently no information for dates of August 02, 2010 through September 08, 2010**

**V Investigations – There is no currently information for Dates of August 02, 2010 through September 08, 2010**

**VI Region IV There is no currently information for Dates of August 02, 2010 through September 08, 2010**

**VII K-9 Kiran**

- a. Kennel maintenance
- b. 32 hours training for Kiran
- c. Conducted searches on vehicles on traffic stops
- d. Conducted building searches
- e. Conducted building searches as residences or buildings were found open, or due to alarm calls (no subjects located).

- f. Conducted vehicle sniffs for the odor of narcotics on traffic stops (none located).
- g. Training on narcotics and patrol.

**K-9 Chicco**

- h. Kennel maintenance
- i. 32 hours training for Chicco
- j. Chicco has passed the training academy and is fully certified with his handler.
- k. Conducted maintenance training on a weekly basis on narcotics and patrol.
- l. Assisted in an operation in Roswell.

**VIII Evidence Division- *Dates from August 02, 2010 through September 08, 2010.***

- a. Evidence Technician made a total of 32 reports, 3 VHS tapes, 18 sets of pictures, and 8CDR'S for the District Attorney's office to help the discovery process.
- b. The intake was 164 items and the output were 57 items for the month.
- c. Evidence Technician made 6CDR's for the Police Officers and 1 VHS tapes for evidence.
- d. Moved three years of evidence from main vault to sally port.
- e. Met with district attorney's office and prosecutors to go over evidence for an upcoming trial.

**IX Accounting/Budget- *Dates from August 02, 2010 through September 08, 2010***

- a. Marla Martinez worked with Finance on the following issues:
  - >Budgeting for Grants
  - >Seizure and donation funds
  - >Special Appropriations
  - >E-911 Grant
- b. Reviewed timesheets with Levitt to verify correct line items for grants.
- c. Worked on billing for Housing grant.
- d. Worked on reconciling General Fund and Grants.
- e. Worked with Captain Eugene Garcia on his grants.
- f. Worked on day-to-day duties as accountant.
- g. Worked on bid awardment for the remodeling of the police department.  
If you have any questions, please contact Marla Martinez at 425-7504 ext. 140.

**X. Media Requests**

- a. None at this time.

**XI Presentations**

- a. None at this time.

**XII. Personnel**

- a. None at this time

**XIII. Community Meetings**

- a. None at this time

**XIV. Grants - Dates from August 02, 2010 through September 08, 2010**

- *Grants Administrator duties completed:*
  
- Searched for copy of memorandum of understanding on Region IV Grant 2008/2009 for Mary Lou at the District Attorney's office.
- Ran copies of check detail sheets for myself and Region IV Coordinator for RFP 6
- Researched for the New Mexico Finance Authority as a possible means for financing on equipment.
- Updated ARRA JAG Grant fund to reflect expenditures
- Sat in as a rater on Communication Specialist interview
- Reviewed copies of all drawdown provided to me by the City Grants Administrator
- Sent email to city grants administrator, Deputy Finance director, city Accountant and police department finance specialist in regards to request for payment for San Miguel County.
- Sent request to City IT Specialist for an updated salary chart for police personnel
- Updated OBDWI and STEP grants to reflect excess funds chart provided to me by finance specialist
- Separated all paperwork to each individual grant to process and file
- Updated all grant files
- Research federal grant opportunities
- Working on establishing state contracts for funding opportunities
- Watched front desk for absent administrative staff

- Worked on Region IV JAG Grant expenditure listing
- Spoke to EJ Piniado from New Mexico Finance Authority in reference to loan applications for police vehicles
- Reviewed packet sent to me by NMFA on funding police vehicles
- Discussed vehicle funding options with Dennis English from Office of Emergency Management
- Created book 5 for ARRA Region IV Grant
- Created 2011 book for Law Protection Fund Grant
- Created training/equipment log form for 2009 ARRA JAG Grant
- Updated 2009 ARRA JAG Grant to reflect expenditures
- Finished Region IV Grant expenditure listing and distributed to Region IV Coordinator and police finance specialist to update their files
- Got signatures for Region IV Coordinator on purchase orders
- Met with members of the community to start a community coalition to develop intelligence for the New Mexico Gang Task Force.
- Discussed vehicle funding options with Chief Gary Gold, an Deputy Chief Montaña on the information I have gathered through community contacts
- Met with Randee Solano regarding funding with the Project Life Saver Program
- Met with Sheriff Benji Vigil on the mutual grants we have in progress through the department of justice.
- Sent requested updated information to Judith Duran of NMDOT on OBDWI grant
- Updated PAR from RFR 6 for distribution
- Sent out information to Las Vegas Churches on New Mexico Gang Task Force training to be held in September to solicit community feedback
- Ran PAR forms for July and August for myself and Region IV Coordinator to add to RFR 6 expenditure list
- Met with senator Bingaman's aide Pablo Sedillo regarding funding opportunities
- Contacted Melanie Gallegos on questions on our ICIP plan

- Contacted Stephanie Marquez in regards to her projects on ICIP plan
- Met with Region IV Coordinator on updated and was given bills for Chief's signature.
- Submitted agenda request for approval to accept 2011 JAG Funds
- Started working on project Lifesaver Grant paperwork
- Should you have questions, please feel free to contact Grants Administrator, Beatrice Sena at 425-7504 ext. 105 or 426-3145.

**XV. Department Goals**

- a. Working on new building construction
- b. Radio Dispatch Upgrade
- c. Legislative Requests
- d. 5 Investigation Cars
- e. Mobile unit

**XVI. Professional Services Contracts**

- a. Soleil West

**XVII. Meetings Attended**

- a. Department Head
- b. City Council Meeting
- c. LEPC Meeting
- d. Public Safety Advisory Committee Meeting
- e. Commanders Meeting
- f. Supervisors Meeting
- g. Meeting with Gang Task Force
- h. Non-Supervisors Meeting
- i. Meeting with Region IV Coordinator
- j. Meeting with Housing
- k. Meeting with IT Tech.
- l. Meeting with Betsy Rogers
- m. DRT Meeting
- n. Meeting with Kenneth Stumberg
- o. Meeting with Stephanie Marquez
- p. Meeting with citizen
- q. Meeting with Marla Martinez
- r. Meeting with K-9 Unit
- s. Meeting with Andrew Quintana HR Supervisor
- t. Meeting with Richard Flores DA
- u. Meeting with DWI Coordinator
- v. Meeting with Kevin reference to construction

**XVIII. Employment Evaluations**

- a. None at this time.

**XIX. Training**

- a. *August 03 through August 04, 2010* Legal Updates & Opinion Training  
Eric Padilla, Michael Lopez, and Theo Chavez in Ruidoso, NM.
- b. *August 16 through August 20, 2010* NACA Training for Animal control  
officers Rodney Perea, and Jacob Herron, in Albuquerque, NM.
- c. *August 16 through August 20, 2010* Interview and Interrogations Dennis  
Nelson, and Gilbert Martinez
- d. *August 20, 2010* Interview and Interrogations Steve Pacheco in Ruidoso,  
NM.
- e. *August 17 through August 20, 2010* NM Narcotics Officer association  
Mack Allingham and Matias Apodaca in Albuquerque, NM
- f. *August 23 through August 24, 2010* NMDPS accredited classes Clarence  
Romero, Gilbert Martinez, and Michael Salazar
- g. *August 31 through September 03, 2010* 53<sup>rd</sup> New Mexico Municipal  
League annual Conference Chief Gary Gold and Deputy Chief Montaña in  
Taos, NM