

**FINANCE COMMITTEE**  
**Tuesday April 19, 2011**  
**3:30 pm**  
**Council Chambers**

**MEMBERS PRESENT:**

Mayor Alfonso E. Ortiz Jr., Chairman  
Mr. Gilbert Vallejos, Member

Councilor Diane Moore

**MEMBERS ABSENT:**

Ms. Kathy Tapia, Vice Chair  
Mr. Ernesto Salazar, Member  
Ms. Christine Ludi, Member

**OTHERS PRESENT:**

Ms. Pamela Marrujo, Interim Finance Director

Mr. Timothy Dodge, City Manager

**AGENDA ITEM #1 - CALL MEETING TO ORDER:**

Mayor Alfonso E. Ortiz, Chairman called the Finance Committee Meeting to order at 3:37 p.m.

**AGENDA ITEM #2 - ROLL CALL**

Roll call was taken by Ms. Pamela Marrujo, Interim Finance Director. Three of the six members were present. City Attorney confirmed that a quorum was established.

**AGENDA ITEM #3 - APPROVAL OF THE AGENDA**

Mayor Alfonso E. Ortiz, Chairman entertained a motion to approve the agenda of April 19, 2011. Mr. Gilbert Vallejos entered the motion which was seconded by Councilor Diane Moore. Motion carried by unanimous vote.

**AGENDA ITEM #4 – APPROVAL OF MINUTES – March 15, 2011**

Mayor Alfonso E. Ortiz Jr., Chairman entertained a motion to approve the minutes for March 15, 2011. Mr. Gilbert Vallejos entered the motion which was seconded by Councilor Diane Moore. Motion carried by unanimous vote.

**AGENDA ITEM #5 – Interim Finance Director's Report**

Pamela Marrujo started by explaining the General Fund Finance Report stating that at 75% of the way through the year, the General Fund revenues collected are at 73%. GRT revenues are being collected about 5% above expected and licenses' and fees were currently under collected. Liquor licenses are due in June so the revenues should reflect then. Base on the three quarter mark, projections show that we will not collect 100% of the revenues. The General fund could possibly under collect by approximately \$220,000. On a good note, the expenditures are currently at 67%. Projecting out if spending continues the way it is going, we will be under expended by approximately \$1,000,000

Ms. Marrujo moved on to the Enterprise Funds where she explained that 65% of the revenues were collected and only 59% of the Expenditures were expended at 75% of the year lapsed. Waste Water has collected 68% of revenues and expended 58%. Natural Gas has collected 58% of revenues and expended 51%. Solid Waste has collected 67% of revenues and expended 68%

and lastly Water has collected 75% of revenues and expended 69%. Mr. Vallejos asked if we would receive less revenues because of the water situation. Ms. Marrujo stated that it could possibly affect revenues because of stage 4, people would be using less therefore the demand would go down but at the same time it could affect expenditures because of less demand. Mayor Alfonso Ortiz Jr., Chairman mentioned that he does not expect it to affect the revenues because we currently charge a minimum fee for the first x# of gallons. He expects that the rate study will change to a per gallon basis. You pay for what you use. Discussion ensued.

Ms. Marrujo moved on to the Recreation Department. This month two reports were provided with the same information but one breaks out the various revenues. The Recreation has collected 74% of revenues 68% of expenditures expended. Discussion ensued on the recreation center.

Discussion on Stage 4 and the restrictions on swimming pools around the area were discussed. Mr. Dodge explained the city's demand is normally 2.4 million gallons per day and with Stage 4 being enforced for the last week or two, the demand had reduced to 2.1 million gallons per day.

Discussion on the billing of utilities ensued.

Mrs. Marrujo shared the budget hearings would be held the following week. It was also discussed that the 2009 was released and would be going to council for approval. Discussion ensued.

**AGENDA ITEM #6 – OLD BUSINESS**

No old business.

**AGENDA ITEM #7- NEW BUSINESS**

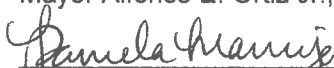
No new business.

**AGENDA ITEM #8 - ADJOURN**

Mayor Alfonso E. Ortiz Jr., Chairman entertained a motion to adjourn the Finance Committee meeting of April 15, 2011. Mr. Gilbert Vallejos entered the motion to adjourn at 4:12pm. Motion was seconded by Councilor Moore. Motion carried by unanimous vote.

  
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Mayor Alfonso E. Ortiz Jr., Chairman

5/17/11  
\_\_\_\_\_  
Date

  
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Pamela Marrujo, Interim Finance Director

5/17/11  
\_\_\_\_\_  
Date

**\*\*\*Note: This version of the minutes is summarized, for a full copy of the recording please see the Finance Department. \*\*\*\***