

FINANCE COMMITTEE
Wednesday April 21, 2010
3:30 pm
Council Chambers

MEMBERS PRESENT:

Mayor Alfonso E. Ortiz Jr., Chairman
Mr. Ernesto Salazar, Member
Ms. Christine Ludi

Councilor Tonita Gurulé-Girón
Mr. Gilbert Vallejos, Member
Mr. Tibor Remenyik

MEMBERS ABSENT:

Ms. Kathy Tapia, Co-Chairperson

OTHERS PRESENT:

Ms. Pamela Marrujo, Interim Finance Director
Ms. Tana Vega, Deputy Finance Director
Ms. Felicia Mondragon, Recorder

Mr. Timothy Dodge, City Manager
Ms. Natasha Mtz. Padilla, General Acct.

AGENDA ITEM #1 - CALL MEETING TO ORDER:

Mayor Alfonso E. Ortiz, Chairman called the Finance Committee to order at 3:35 p.m.

AGENDA ITEM #2 - ROLL CALL

Roll call was taken by Ms. Felicia Mondragon. A quorum was established.

AGENDA ITEM #3 - APPROVAL OF THE AGENDA

Mayor Alfonso E. Ortiz, Chairman entertained a motion to approve the agenda of April 21, 2010. Mr. Ernesto Salazar entered the motion which was seconded by Mr. Tibor Remenyik. Motion carried by unanimous vote.

AGENDA ITEM #4 – APPROVAL OF MINUTES – December 16, 2009

In regards to the minutes of December 16, 2009 Mayor Ortiz Jr., Chairman had a few questions that he felt should be addressed before a motion to approve was submitted. Mayor Ortiz Jr., Chairman first questioned the portion of the minutes that discussed Cigarette Taxes. He asked will we, the City of Las Vegas, be receiving or have we been receiving Cigarette Taxes. It was explained by members of the Finance Department that we have been receiving them all year but due to a lack of confirmation from the State offices, they were not processed. The Finance Department was not aware what the monies deposited were for at that time, research has been done and the situation has been resolved.

Mayor Ortiz Jr., Chairman then went on to question the negative balances that were also mentioned in the minutes. Ms. Pamela Marrujo, Interim Finance Director explained that they are comprised of carryover balances from last fiscal year. The department was planning for a future meeting to do a summary of these balances to present to Committee in the hopes of receiving advice on the best possible way to clean up the problem. Discussion ensued as to the proper procedure to follow in presenting to Committee and what is proper information for Committee.

Mayor Ortiz Jr., Chairman questioned the section of the minutes that discussed the excess funds in the Meter Deposit fund. Ms. Vega explained that Finance was unable to identify the source of the extra \$400,000. It is believed that they were from old customer deposits. The Finance Department is working with the auditors who are recommending that the monies be moved to the Gas and Water funds. Mayor Ortiz Jr., Chairman added that there is to be a notation that if these

customers ever surface the monies will be flagged to reimburse them. Discussion ensued in the area of State, DFA rules and regulations as well as the procedures that are to be followed by the City of Las Vegas.

Mayor Ortiz Jr., Chairman also questioned the section of the minutes that refers to the investment policy recommendations. He explained that proper procedure is that committee makes a recommendation to Mr. Dodge, City Manager, and he in turn makes recommendations to City Council. Mayor Ortiz Jr., Chairman then questioned the section of the investment policy recognizing a sub-committee, is this necessary? Mr. Dodge recommended that the investment policy be brought back to Committee for further review. Discussion ensued in regards to the investment policy and what it is requiring.

Mayor Ortiz Jr., Chairman then went on to note that in the minutes it states about funds 640 versus 643. He stated that if the monies needed to come from 640 maybe the monies should have been transfers there. Ms. Marrujo is going to look into this situation.

Mayor Alfonso E. Ortiz Jr., Chairman entertained a motion to approve the minutes of Dec. 16, 2010. Mr. Ernesto Salazar entered the motion which was seconded by Ms. Christine Ludi. Motion carried by unanimous vote.

AGENDA ITEM #5 – REVIEW OF FINANCIAL REPORTS

The March financial reports were presented by Ms. Marrujo starting with the General fund, she explained that she will be going over columns C and E. Ms. Marrujo went through each portion of the report to explain if we are down or up. She stated that our revenues are currently looking good in line with where they should be. Mr. Remenyik questioned what is included in each of the different section headings and if they should be broken out and explained a little more. Ms. Marrujo stated that the Finance Department will make the necessary changes to the reports. She continued to review the reports going over the General Fund expenditures, concluding that overall we are a bit behind with only 91% year to date budget expended.

Ms. Marrujo moved on to the Enterprise funds reports explain that due to a change in our gas prices that the City pays our revenues are down. We are paying less for our gas so we in turn are charging less to the community for their gas usage. Ms. Marrujo explained that there is a possible error in regards to the revenues of the Water fund, she is looking into it with Ken. Another possible reason for the decrease in the water fund can be the conservation efforts. On the other hand we are also down on the expenditures so this is helping the situation. There was a request that for future meetings the reports show the percentage of uncollected bills for the month.

Ms. Marrujo went on to discuss the Recreation Department reports, explaining the revenues section. Discussion ensued as to the reasons why the Receptions revenues are showing large decreases in revenues ranging for lack of prior knowledge of factors contributing to the revenues to the set up of the rate structure. Committee discussed possible solutions as well as other Recreation programs that are lacking in funding. Such as the summer program planned for this summer and the possibility of increasing the rates for each child to cover the costs of providing services, keeping in mind the lower income families in the community and the degree of subsidy that that the City of Las Vegas has to provide.

AGENDA ITEM #6 – APPROVAL OF RESOLUTION 10-26

Due to time constraints all other items of the agenda will be discussed at a later meeting.

The Resolution is scheduled to go before council at tonight's meeting therefore it is pertinent that is being discussed now. Ms. Marrujo explained that the resolution involves four funds, Street CO-OP Projects Fund 214 requesting a increase of \$1,946,300, the Historical Preservation 218 requesting an increase of \$24,500 the Health Council 242 requesting an increase of \$250 and Superior Ambulance 762 requesting an increase of \$26,208. Discussion ensued in regards to the requests. It was deemed unnecessary for Committee to enter a motion for approval, it is an informational piece only.

AGENDA ITEM #7 - CERTIFICATES OF DEPOSIT

To be discussed at a later date.

AGENDA ITEM #8 - NEW COMPUTER SOFTWARE

To be discussed at a later date.

AGENDA ITEM #9 - FIXED ASETS

To be discussed at a later date.

AGENDA ITEM #10 - CASH MANAGEMENT

To be discussed at a later date.

AGENDA ITEM #11 - BUDGET CALENDAR

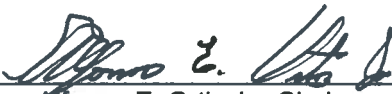
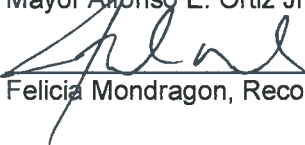
To be discussed at a later date.

AGENDA ITEM #12 - INTERIM FINANCE DIRECTORS REPORT

To be discussed at a later date.

AGENDA ITEM #13 - ADJOURN

Mayor Alfonso E. Ortiz Jr., Chairman entertained a motion to adjourn the Finance Committee meeting of April 21, 2010. Mr. Remenyik entered the motion to adjourn at 5:05pm. Motion was seconded by Ms. Ludi. Motion carried by unanimous vote.

 _____ Mayor Alfonso E. Ortiz Jr., Chairman	<u>8/12/10</u> _____ Date
 _____ Felicia Mondragon, Recorder	<u>8-13-10</u> _____ Date

*****Note: This version of the minutes is summarized, for a full copy of the recording please see the Finance Department. ******