

**FINANCE COMMITTEE**  
**Tuesday May 17, 2011**  
**3:30 pm**  
**Council Chambers**

**MEMBERS PRESENT:**

Mayor Alfonso E. Ortiz Jr., Chairman  
Mr. Gilbert Vallejos, Member

Councilor Diane Moore  
Ms. Kathy Tapia, Vice Chair

**MEMBERS ABSENT:**

Mr. Ernesto Salazar, Member  
Ms. Christine Ludi, Member

**OTHERS PRESENT:**

Ms. Pamela Marrujo, Interim Finance Director

Mr. Timothy Dodge, City Manager

**AGENDA ITEM #1 - CALL MEETING TO ORDER:**

Mayor Alfonso E. Ortiz, Chairman called the Finance Committee Meeting to order at 3:35 p.m.

**AGENDA ITEM #2 - ROLL CALL**

Roll call was taken by Ms. Pamela Marrujo, Interim Finance Director. A quorum was established.

**AGENDA ITEM #3 - APPROVAL OF THE AGENDA**

Mayor Alfonso E. Ortiz, Chairman entertained a motion to approve the agenda of May 17, 2011. Councilor Diane Moore entered the motion which was seconded by Ms. Kathy Tapia, Vice Chair. Motion carried by unanimous vote.

**AGENDA ITEM #4 – APPROVAL OF MINUTES – April 19, 2011**

Mayor Alfonso E. Ortiz Jr., Chairman entertained a motion to approve the minutes for May 17, 2011. Ms. Kathy Tapia, Vice Chair entered the motion which was seconded by Mr. Gilbert Vallejos.

Motion carried by unanimous vote.

**AGENDA ITEM #5 – Interim Finance Director's Report**

Pamela Marrujo started by explaining the General Fund Finance Report stating that at 83% of the way through the year, the General Fund revenues collected were at 82%. GRT revenues are being collected about 5% above expected and licenses' and fees were still currently under collected. Liquor licenses become due in June so the revenues should reflect then. Property tax is expected to be collected 100% by June 30, 2011. Franchise Tax has been flagged in previous months. In the month of April Franchise fees collected \$89,000 which is \$30,000 more than the previous month. The General Fund expenditures are currently at 76%.

Ms. Marrujo moved on to the Enterprise Funds where she explained that 72% of the revenues were collected and only 64% of the Expenditures were expended at 83% of the year lapsed. Waste Water has collected 75% of revenues and expended 61%. Natural Gas has collected 65% of revenues and expended 54%. Solid Waste has collected 75% of revenues and expended 75% and lastly Water has collected 83% of revenues and expended 77%. Mayor Alfonso E, Ortiz Jr.,

Chairman asked what the reasoning was for a 14% gap in revenues and expenditures in Waste Water. Ms. Marrujo stated that she would look into it and see what the explanation was.

Ms. Marrujo moved on to the Recreation Department. The Recreation has collected 82% of revenues 77% of expenditures expended. Mayor Alfonso E. Ortiz, Jr., Chairman pointed out the general fund transfer amount. Discussion ensued on the recreation center.

Ms. Marrujo shared with the committee that Housing Finance report would now be provided to the Finance Committee. She stated that she would be responsible for presenting the report at the Housing meetings. She shared that the revenues collected as of the end of April are at 74% and expenditures were currently at 67%. Discussion began on the Operating subsidy. Ms. Marrujo explained that it comes in on a calendar year. (Jan.-Dec.) A cut in funding from the Federal Government could be the reasoning the collection of the operating subsidy is currently at 71%. Discussion ensued to verify the calendar year collection of the subsidy.

There was review of the Cash Balance Report. The 201 Corrections fund was brought up and discussed in detail. The chairman asked that data of the judicial components be gathered to make a reasonable decision on whether funding should be modifies. Different funds were discussed.

Summer Hires were discussed. City Manager Tim Dodge mentioned that 137 youth applied for summer jobs but only about 100 positions were available. A pre-interview orientation was done where the Mayor and City Manager gave speeches. The City Manager is hoping that we can look to hiring all who applied if funding is available. Discussion ensued.

**AGENDA ITEM #6 – OLD BUSINESS**

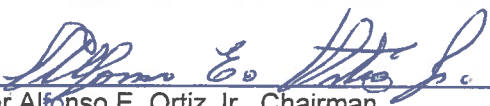



No old business.

**AGENDA ITEM #7 - NEW BUSINESS**

No new business.

**AGENDA ITEM #8 - ADJOURN**

Mayor Alfonso E. Ortiz Jr., Chairman entertained a motion to adjourn the Finance Committee meeting of May 17, 2011. Ms. Kathy Tapia, Vice Chair entered the motion to adjourn at 4:25pm. Motion was seconded by Mr. Gilbert Vallejos. Motion carried by unanimous vote.

 _____ Mayor Alfonso E. Ortiz Jr., Chairman	 _____ Date
 _____ Pamela Marrujo, Interim Finance Director	 _____ Date

**\*\*\*Note: This version of the minutes is summarized, for a full copy of the recording please see the Finance Department. \*\*\*\***