

**CITY OF LAS VEGAS
CAREER OPPORTUNITY**

Applications are being accepted for **Project Manager** within the Utility Department.

Entry Level: \$ Depending on Qualifications

Nature of Job: Under general direction of the Utility Director, the Project Manager position is a critical part of planning, developing and implementing utility infrastructure projects to support community development. The incumbent will be responsible for the following:

- Develops and implements projects in water, sewer, gas, or solid waste areas.
- Ensures projects comply with City ordinance, policies and procedures; as well as industry best practices for engineering, construction, contracts, and inspection.
- Develops, reviews and implements policy, plans, proposals and funding strategies.
- Coordinates with consultants to accomplish planning, design and construction.
- Participates in the development and administration of the capital improvement budget.
- Corresponds with policymakers, contractors, developers, regulatory agencies and funding agencies.
- Receives citizen complaints and takes appropriate action; represents the City at conferences and meetings with other agencies and with private organizations.
- Supervises consultants and full-time or part-time staff as assigned.

Qualifications: High school diploma or equivalent; Bachelor's degree in Civil Engineering or closely related field and five (5) years of related actual experience or any equivalent combination of education or experience in utility engineering field preferred. Must have a valid New Mexico Drivers License and be insurable by the City's insurance carrier.

Deadline: Until Filled, 2009 at 5:00 p.m. Applications are available at the Human Resource Office located at 1700 North Grand Ave., Las Vegas NM and www.lasvegasnm.gov

Posted: In-House, Albuquerque Journal/Las Vegas Daily Optic/Meadow City Independent

Reviewed/approved for publishing by:


City Manager


Human Resource Officer